

**MINUTES OF THE
MEETING OF
THE BOARD OF DIRECTORS
OF
PORT CHESTER OBEDIENCE TRAINING CLUB**

A Meeting of the Board of Directors of Port Chester Obedience Training Club ("Club" or "PCOTC") was held at 7:30 PM on March 8, 2022 via a Conference call.

Present at the meeting were the following Managers and Directors:

Barbara Napoli	President
Lauren Green	2nd Vice President
Mary Skirchak	Treasurer
Donna Fanok	Recording Secretary
Linda Kaplan	Director

Minutes of the Last Meeting - Reading of the Minutes of the Last Meeting has been waived until all the Board Members have had the opportunity to read and vote on them.

Report of the President - Barbara Napoli

- Registration went well and all Family Matters classes have been wait-listed.
- A discussion was presented as to the format of the next General Meeting. The suggested format would be to have members submit their questions ahead of time and would be answered at the General Meeting. A vote will be made once the absent Board Members are updated and have the opportunity to vote.
- The audit is still in progress. PCOTC needs to present PCOTC's IRS Letter of Determination and additional policies, Whistleblower's Policy and a Board of Director's Compensation Policy, will need to be created and voted on.
- The lease cannot be completed until a final decision is made on the upstairs HVAC system is determined.
- It has been decided to hold off on hiring a web support firm until further notice.

- Progress is being made for the transition to the new Training Director program. The old Training Director program will end on March 31. Further information on this transition to follow.
- Discussed was the need for a new agility instructor which will also include teaching the entry level classes in the criteria.
- A prong collar policy will be instituted.
- We have been approached by the AKC if we would be interested in participating in their Pilot League Agility Program. More information will be forthcoming after they assess how much interest this will generate.
- The PWD Club usually rents the PCOTC building to hold their annual meeting will not be doing so this year as it has been determined that holding a zoom meeting would be the better option at this time.
- May 21 SPCA WALK-A-THON will be held in person this year at FDR Park.
- May 22 Bark In The Park will be held.
- A seminar on CPR Training for dogs that would incorporate First Aid Training is being discussed.
- The PWD Club usually rents the PCOTC building to hold their annual meeting will not be doing so this year as it has been determined the holding a zoom meeting would be the better option at this time.

Report of the First Vice President - Kathy Gregory

Kathy is absent this evening but she has reported that getting a permit for the building sign is becoming more complicated than anticipated. She will be further updating us on her progress.

Report of the Second Vice President - Lauren Green

New Member	Dog Name	Breed
Elinor Garan	Cash & Carry	Black Labradors

Report of the Treasurer - Mary Skirchak

PCOTC is starting to build back their cash reserves.

Unfinished Business

Copyright to follow pending results of building sign

Create 2022 Budget

New Business

When Olga returns she will prepare for the Awards in June 2022 for the year 2021

Next Board Meeting will be held on May 11 at 7:30 PM.

There being no further business, on motion duly made, the meeting was adjourned at 9:24 pm.

Barbara Napoli, President

Donna Fanok, Secretary