

**MINUTES OF THE
MEETING OF
THE BOARD OF DIRECTORS
OF
PORT CHESTER OBEDIENCE TRAINING CLUB**

A Meeting of the Board of Directors of Port Chester Obedience Training Club ("Club" or "PCOTC" was held at 7:05 PM on March 18, 2020 via a Conference call due to Coronavirus19 outbreak

Present at the meeting were the following Managers and Directors:

Barbara Napoli	President
Jeanne Meldrin	1st Vice President
Donna Fanok	Recording Secretary
Mary Skirchak	Treasurer
Deedie Domenicali	Director
Morgaana Menzel	Director

Report of the President - Barbara Napoli

Emergency closure of the club as of 3/16/20. The Board has decided the club is to remain closed until further notice due to the Coronavirus19. The club will be restricting all access of the club except for cleaning personnel to keep the environment from being recontaminated.

Registration. Enrollment was high this session with many new members and interested people.

- Due to closure we will be issuing credits to currently enrolled students for the balance of classes that had to be cancelled. These credits will be issued before the registration opens for the next session.
- Registration for a new session will open once we have determined from government reporting that it is safe to do so.
- When classes resume we will pick up with classes scheduled for this session.

Ongoing club cleaning. We have engaged a professional cleaning service to clean both upstairs and downstairs. Had sanitizers have been installed on both levels.

- Current floor cleaning will be scheduled more frequently.
- We will upgrade our cleaning supplies and will interview cleaning service.
- Once we reopen we will plan for a Club Clean Up event to clean all equipment.

Upcoming Events - Will be determined.

- All events thru March 31, 2020 have already been cancelled
- April 5 Club Meeting will be rescheduled at a future date. Guest speaker Susan Sperling will be rescheduled for a future meeting.
- April 19 Obedience and Rally Run Thrus will be rescheduled as necessary
- April 26. Open House will be rescheduled when determined
- May 8 - 10 Agility Trial at Skyline - to be determined
- May 17 Bark in the Park - to be determined
- SPCA Walk a Thon (Booth and Demos) has been rescheduled from May 2 to June 20

There are some events that we may not be able to rescheduled but we will resume next year.

Treasurer's Report - Mary Skirchak

The club will be able to maintain itself for approximately 15 months without classes running. We have taken into consideration our fixed monthly expenses and the student's credits for this session.

Old Business

Lease Negotiations - We will be operating on a month to month lease starting June 1. Jeanne will be communicating to the landlord that we are shut down indefinitely.

New Business

Morganna will put together a Club Cleanup as soon as we are able to resume business. Volunteers will be needed.

New Members

New Member	Dog's Name	Breed
Amy Anderson	Gracie Finn	Mini Beredoodle Goldendoodle
Coleen Banks	Kinsale Kona	Gorden Setter Gorden Setter
Karen Branson	Otto Zola	Mini Schnauzer Kerry Blue Terrier
Daniel Ferris	River	German Shepard
Franziska Hinkelmann	Yankee Doodle	Miniature Poodle
Carla Jo Wagenstein-Vega	Mocha	Pitbull Mix

There being no further business, on motion duly made, the meeting was adjourned at 8:10PM.

Barbara Napoli, President

Donna Fanok, Secretary