

**MINUTES OF THE  
GENERAL MEETING  
OF  
PORT CHESTER OBEDIENCE TRAINING CLUB**

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A General Meeting of Port Chester Obedience Training Club (“Club” or PCOTC) was held at 7:00 PM, on October 5, 2021 via Zoom due to the Coronavirus 19 outbreak.

Present at the meeting were the following Managers and Directors:

Barbara Napoli	President
Kathy Gregory	1st Vice President
Lauren Green	2nd Vice President
Donna Fanok	Recording Secretary
Mary Skirchak	Treasurer
George Berger	Director
Linda Kaplan	Director

**Minutes of the Last Meeting** - A motion was made and passed to waive the reading of the Minutes of the Last Meeting.

**Report of the President** - Barbara Napoli

- We would like acknowledge that Kathy Gregory, our AKC Delegate, is now a serving member of what the AKC is now calling the HEC Committee, the Herding, Earth Dog, and Coursing Committee. This is one of the Standing Committees of the Delegate Body. Kathy has represented Scent Work on this committee for 4 years. AKC will be adding Scent Work to that committee title. Congratulations to Kathy.

- Recovery since full shut down, due to COVID-19 and current COVID-19 Protocols and Policy - There have been many discussions and changes to our COVID-19 Policy over the past year and a half, as many other corporations, schools and government agencies have also done so. This was new territory for all of us and we had to take a dynamic, ever-changing position with our Policy as COVID-19 infections continue to change. The vaccine has certainly changed lives but COVID-19 is still active and as the winter months approach, we will remain ever vigilant and flexible in our approach.

- The Role of the Board of Directors - Our tasks, responsibilities and what guides our decision making, in addition to the By Laws, fairness and what is

reasonable being our template. Members might not always agree, but the Board must look at the big picture and compromise.

- Facebook and Social Media platform for PCOTC - The Board is presently rethinking its original intention and how it is currently being used. Social media remains a controversial topic in the news. Our goal is to use social media as a platform for growth of PCOTC, to highlight our achievements and to support each other in the joy we share with our dogs. We will continue to observe positive social media platforms and how we can incorporate them into PCOTC.

- Facility Flood - There was no cost to the club for water clean-up following storm and further water damage from the roof. Our regular floor cleaning service will continue to sanitize for our safety. Facility Cleanliness: Dog urine, litter on floors, chairs are left everywhere. Please help keep our club looking safe, clean and inviting.

- Facility Use - We try to accommodate requests with a fair distribution of space and to maximize revenue in planning events, rentals and classes. Kathy Gregory has been very helpful in addressing these issues and detailing them into our Policies and Procedures.

- On Social Media posts and email correspondence - Please respect the Confidentiality of personal and medical information of all members, students, instructors and affiliations with PCOTC. We take Member's personal information very seriously and expect all to do the same.

- Lease Negotiations are still in process.

- Financial Update - 990 due November 15, 2021, made public on GuideStar and a full audit to follow up starting October 15, 2021, providing a detailed independent view of PCOTC. We hope this will give the Membership the security of our financial situation.

- Legal issues and costs.

- We have created a ADA compliant COVID-19 policy for PCOTC which our insurance company approved and has on record.

- Membership Unauthorized Software Login - Additional legal fees were due to an unauthorized software login. A follow-up audit is being conducted to make sure the Board and its Membership are satisfied everything is in order. We will be very happy to answer questions from the Membership as soon as the audit is complete which is estimated to be by year's end.

- Special Meeting Request - Our Corresponding Secretary, Olga Kornienko, has been out of the country and unable to follow-up on the Procedure for the Special Meeting request but was aware that the audit would address most questions regarding financial transactions. Other questions can be address at a Special Meeting. In the

interests of orderly addressing these issues, members should list questions clearly and submit to the Board and at that time a meeting date will be set.

### **Report of the First Vice President - Kathy Gregory**

Will be updating our policy on the website so members can learn the procedures on how to get events listed. This will be added to Policy and Procedures.

Events are being added to the calendar as they come in.

ORT is scheduled for October 30, 2021

AKC Scent Work Trial is being held October 10, 2021 and applications are now being taken.

### **Report of the Second Vice President - Lauren Green**

Membership Report - There were 10 new members this year with a total of 121 members.

### **Report of the Treasurer - Mary Skirchak**

We are still operating at a loss for the year but we are up approx. \$100K since last year.

Registration has been going well.

We will be resuming our advertising attempts to acquire new members.

### **Report of Director - Linda Kaplan**

There is a lot of interest in Family Matters classes.

### **Report of Director - George Berger**

We have added two new classes. Family Matters classes have wait lists.

## **Unfinished Business**

Kathy Gregory is working on the design for our building sign. The Board will be taking a vote to make it final. The cost will be about \$2200 with a 5 year guarantee.

## **New Business**

FAST CAT to be held on October 15 & 16, 2021

Obedience Trial to be held November 7, 2021

Rally Trial to be held November 6, 2021

Rally Run Thru to be held October 31, 2021 2:30 pm to 4:30 pm

WPW to be scheduled as well as Agility Run Thrus

Q & A answered by the Board closed out the meeting

There being no further business, on motion duly made, the meeting was adjourned at 8:00 PM.

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Barbara Napoli, President

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Donna Fanok, Secretary